

APPENDIX 1

OSCr

Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	April	2025	To	31	March	2026

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Orkney Archaeology Society
SC048044
25 Graham Place
Stromness
Orkney
Postcode KW16 3NY

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Moira Parker	Chair	Chair wef 28.08.2025	OAS Board
2	Colleen Batey	Vice Chair	Vice Chair wef 28.08.2025	OAS Board
3	Hayley Green	Secretary		
4	George Vickers	Treasurer		
5	Anna Gudge	Membership Officer		
6	Mark Newton	Web		
7	Colin Richards			
8	Ragnhild Ljosland			
9	Kevin Kerr			
10	Lindsay Bailey			
11	Annabel Eltome			
12	Alistair Thomson		13.11.2025	OAS Board
13	Judith Thomson		13.11.2025	OAS Board

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
David Drever	01.04.2025 to 18.08.2025.

Structure, governance and management

Type of governing document

Constitution.

The OAS Board completed a full review of the Constitution in Feb / March 2024 and a revised draft was sent to OSCR for their review on 19th March 2024. OSCR confirmed that they were happy with the proposed changes. The updated constitution was submitted to the AGM on 30 May 2024, and agreed.

This new version is now on our website.

Trustee recruitment and appointment

All trustees are voluntary and unpaid.

Trustees are appointed at the AGM. Anyone wishing to become a trustee at any other time can apply and, if there are any vacancies, they will be considered by the Board.

Objectives and activities

Charitable purposes

Orkney Archaeology Society's purpose is to educate the people of Orkney, and beyond, about the art, heritage and culture of the people who have lived in Orkney from pre-historic times to the near present day.

Orkney has a rich history of evidenced occupation over the last 8,000 years, and there is keen, and growing, interest in its past.

Summary of the main activities in relation to these objects

The Society will meet these objectives by;

- Arranging educational public meetings, talks and events which when possible will be free to attend and open to all. Some may be shared on line via available technology.
- Undertaking fund raising activities to support organisations and individuals working to advance the understanding of Orkney archaeology and culture, supporting these where appropriate through grants.
- Encouraging the wider community to get involved in archaeology-based events.

Achievements and performance

Summary of the main achievements of the charity during the financial period

David Drever : The Board was devastated when our longstanding Chair died suddenly on 18th August 2025. David was a much loved and highly respected member of the OAS Board and also within the wider Orkney, and Scottish, communities. His enthusiasm and commitment has been hugely missed. With the agreement of his widow Ann Marwick, we have set up an Annual David Drever Memorial Lecture, which will take place during the Archaeology Festival.

Programme of events, April 2025 to March 2026: Dr Colleen Batey picked up responsibility within the Board for developing the 2025/26 Programme of events. Where possible these have been recorded and are available on the OAS YouTube Channel.

St Magnus Graffiti Project : There has been little progress on this in 2025/26 due to other competing priorities. However, there has been an “in-principle discussion” with the Heritage Lottery Fund and they have encouraged us to submit a proposal for a project to cover the upper floors. This is a priority now for 2026/27.

Disposal of Assets : with the end of the Ness of Brodgar excavations the Board agreed to loan the OAS Shop trailer to the Tomb of the Eagles as this asset may be useful for them when they re-open to the public. OAS retains ownership and the trailer was taken to the Tomb in Feb 2026.

Heritage / Legacy projects : OAS has been the recipient of a number of significant donations over the past years. In 2025/26 this fund was used to support the Tomb of the Eagles, with £10,000 donated to the team to support their fundraising efforts. It may be that this will be used to support the building of a replica tomb to assist visitors who cannot walk to the actual Tomb to understand the layout of the site. The fund also supported the travel costs of Professor Chris Morris to come to Orkney as part of the Orkney Archaeology Festival to talk about excavations at the Brough of Birsay.

Orkney Archaeology Festival 2025 : For a number of years the Board has discussed a possible Festival – but not committed due to the amount of work involved and the time we were taking to support the Ness of Brodgar. However, with no Ness excavation in 2025 we decided to instigate discussions with partners to explore the feasibility of an Orkney Archaeology Festival in early Autumn 2025. These partners were UHI Archaeology Institute, Historic Environment Scotland and Orkney Islands Council.

With a limited amount of notice a Festival Programme was pulled together with 40+ events over 5 days. It was very well attended, and also incorporated the Viking Festival (organised by Orkney Time Travel). Two Festival volunteers have now become members of the OAS Board.

Work on the 2026 festival is now underway, and the dates have been confirmed as 9th – 13th September inclusive.

Life Membership : The Board has agreed 1 Life Membership over this period, which is for Ann Marwick.

Financial review

Brief statement of the charity's policy on reserves

No formal policy apart from an agreement at the 2019 Annual Planning day, held in January, to aim to hold a minimum of £5,000 as a reserve.

Details of any deficit

Over the period 2025/26 OAS have run with a healthy bank balance.

Donated facilities and services (if any)

All Trustees volunteer their services and time.

Any payments made to Trustees are in reimbursement for agreed expenses only (such as postage by the Membership Secretary, or licence fees for the website paid in advance and claimed back by the Webmaster) and are paid through the OAS accounts.

3

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Moira Parker	Hayley Green
Position (e.g. Chair)	Chair	Secretary
Date		

4

APPENDIX 3



Independent examiner's report on the accounts v2						
Report to the trustees/members of		Orkney Archaeology Society				
Registered charity number		SC048044				
On the accounts of the charity for the period						
Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	April	2025	to	31	March	2026
Set out on pages					(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:**

	Date:
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Name:

David Campbell

Relevant professional qualification(s) or body (if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
 ** OSCR will accept digital or typed signatures

Receipts and payments accounts		
For the period from	01 April 2025	to 31 March 2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,001	606			1,607	8,849
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	1,676				1,676	1,200
Gross trading receipts	5,909				5,909	118,634
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	7,566				7,566	6,177
					-	-
A1 Sub total	16,152	606	-	-	16,758	134,860
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	16,152	606	-	-	16,758	134,860
A3 Payments						
Expenses for fundraising activities	2,986				2,986	1,222
Gross trading payments	6,465				6,465	112,872
Investment management costs					-	-
Payments relating directly to charitable activities	21,187	901			22,088	6,063
Grants and donations	2,107				2,107	7,650
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other - Accounting	1,967				1,967	2,138
					-	-
A3 Sub total	34,712	901	-	-	35,613	129,945
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	34,712	901	-	-	35,613	129,945
Net receipts / (payments)	(18,560)	(295)	-	-	(18,855)	4,915
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	(18,560)	(295)	-	-	(18,855)	4,915

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	107,757	1,879			109,636	104,721
	Surplus / (deficit) shown on receipts and payments account	(18,560)	(295)			(18,855)	4,915
						-	-
						-	-
	Cash and bank balances at end of year	89,197	1,584	-	-	90,781	109,636
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds - to be used at the discretion of the trustees in furtherance of the charitable objectives
 Collections for 3rd parties - Donations collected for The Ness, The Cairns and the Tomb of the Eagles
 Student Prize - Restricted donations received to implement student recognition awards
 Adrian Challands - Restricted donations received in memory of Adrian Challands
 Viking Festival - Restricted donation received towards the cost of the Viking Festival

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Loch of Ayre Broch Geophysics	Institution	1	500
Dr J Jesch	Individual	1	365
Surec Centre for Isotope Science	Institution	1	1,242
Total			2,107

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) x

Authority under which paid

£

C3b Trustee remuneration - details

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

£

C4b Trustee expenses - details

2 trustees received reimburse expenses of		4,272

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
Business owned by trustee	Website management	994	0

C6 Other information

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations received	1,001	606			1,607	8,849
					-	
					-	
Total	1,001	606	-	-	1,607	8,849

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership subscriptions	7,566				7,566	6,177
					-	
					-	
					-	
					-	
Total	7,566	-	-	-	7,566	6,177

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Website/online costs	1,030				1,030	1,353
Postage and stationery	715				715	1,850
Insurance	606				606	454
Fees payable	435	3			438	280
Project costs	16,012	100			16,112	1,890
3rd party donations paid over		798			798	-
Events/talks					-	201
Merchandise					-	-
Misc	2,389				2,389	35
Total	21,187	901	-	-	22,088	6,063

Orkney Archaeology Society (SCIO)

SC048044

Additional analysis (3)**6 Breakdown of restricted funds**

	3rd Party collections	The Cairns	Student Prize	Viking Festival	Total restricted funds	Total restricted funds last period
Receipts						
Donations	436	170			606	466
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	436	170	-	-	606	466
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	436	170	-	-	606	466
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	596	205	100		901	306
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	596	205	100	-	901	306
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	596	205	100	-	901	306
Net receipts / (payments)	(160)	(35)	(100)	-	(295)	160
Transfers to / (from) funds						
Surplus / (deficit) for year	(160)	(35)	(100)	-	(295)	160
Nature and purpose of funds						
<p>Collections for 3rd parties - Donations collected for the Tomb of the Eagles and the Ness of Brodgar Trust Student Prize - Restricted donations received to implement student recognition awards The Cairns - Donations collected for the Cairns project Viking Festival - Restricted donation received towards the cost of the Viking Festival</p>						