

## APPENDIX 1

# OSCr

### Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	April	2022	To	31	March	2023

Office of the Scottish Charity Regulator

## Reference and administration details

<b>Charity name</b>	<b>Orkney Archaeology Society</b>
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	<b>SC048044</b>
<b>Charity's principal address</b>	25 Graham Place
	Stromness
	Orkney
	<b>Postcode</b> KW16 3NY

### Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Drever	Chair		
2	Moira Parker	Vice Chair		
3	Hayley Green	Secretary		
4	George Vickers	Treasurer		
5	Anna Gudge	Membership Officer		
6	Mark Newton	Web		
7	Kath Page		AGM until June 2022. Then from Dec 2022	
8	Julie Cassidy			
9	Colin Richards			
10	Ragnhild Ljosland			
11	Kaila Shepherd			
12	Kevin Kerr			
13	Colleen Batey			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Julie Ritch	AGM until Sept 2022

## Structure, governance and management

### Type of governing document

Constitution.

Draft was agreed with OSCR in January 2018 and the final version as approved by the AGM in 2018.

### Trustee recruitment and appointment

All trustees are voluntary and unpaid.

Trustees are appointed at the AGM. Anyone wishing to become a trustee at any other time can apply and they will be considered by the Board.

## Objectives and activities

### Charitable purposes

Orkney Archaeology Society's purpose is to educate the people of Orkney, and beyond, about the art, heritage and culture of the people who have lived in Orkney from pre-historic times to the near present day.

Orkney has a rich history of evidenced occupation over the last 8,000 years, and there is keen, and growing, interest in its past.

### Summary of the main activities in relation to these objects

The Society will meet these objectives by;

- Arranging educational public meetings, talks and events which will be free to attend and open to all. Where possible, talks will be filmed and made available on the Internet.
- Undertaking fund raising activities to support organisations and individuals working to advance understanding of Orkney archaeology and culture, publicising and encouraging grant applications, and assessing each application based on its archaeological merit and cost effectiveness.
- Organising, publicising, taking part in and supporting active archaeology focused projects in Orkney, including those with cultural and artistic elements, as well as projects with a more traditional heritage focus.
- Raising the profile of archaeology in Orkney, including through the publication of a professionally printed Annual Review detailing archaeological finds and excavations across Orkney.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

**Programme of events, April 2022 to March 2023:** Because of the excellent attendance we got for our on-line talks in 2021/22 we agreed to continue with online events for most of 2022/23, with just a couple of exceptions including the Ness Talk with Nick Card, which was in the Orkney Theatre in June 2022 and very well attended.

**St Magnus Graffiti Project :** This project formally completed in April 2022 with the publication of the St Magnus Graffiti Project leaflet. There was an event at the cathedral to which all volunteers were invited and the project got excellent local and national press interest. The first printing of 5000 leaflets were very quickly distributed and OAS agreed to fund a 2nd print run from our general fund, given the money allocated to StMGP was all spent. OAS also put a PDF version of the leaflet on our website and worked with Fran Flett Hollinrake (custodian) to get QR codes with links to leaflet content around the interior of the Cathedral. Fran was invited to present at a Graffiti Symposium in York in November 2022 and OAS agreed to fund this. Sadly Fran's attendance was foiled by bad weather and despite getting to Edinburgh she had to return to Orkney and eventually completed her presentation on-line. Her presentation was very well received and we were all complimented for an excellent project that delivered on all its objectives. In December there was a very good article on the project in Current Archaeology . This has led into discussions between OAS (Hayley), UHI (Dr Antonia Thomas) and St Magnus Cathedral (Fran) on a possible phase 2 for the project.

**Brochtoberfest 2022:** Difficulties with getting the time to run a longer event in 2022 meant that we reverted to a 1 day on-line event on October 22nd. Regardless there was 43 attendees and feedback was very good. Presentations were recorded and are available on-line

**Viking Festival 2022 :**OAS worked in partnership with Orkney Time Travel to host another part virtual / part real life Viking Festival from 8th – 18th September, with a pre-event on 3rd September in partnership with Orkney International Science Festival. A great programme of many different events was organized by Dr Colleen Batey and Dr Ragnhild Ljosland, both OAS Board Members

**Shop 2022 :**The Ness was open for 6 weeks in Summer 2022. OAS ran the shop with a paid worker (Ingrid Brubaker) and as visitor numbers were higher this year we made a good profit both for OAS and for the Ness. As always we used our profit to support our contribution to the Grants target.

**Heritage / Legacy projects :** OAS has been the recipient of a number of significant donations over the past years. Following discussion at our Board strategic planning event in February 2022 we takes the view that these donations should be used to fund heritage or legacy projects and are looking to make a series of short films which will either be interviews with archaeologists who have excavated in Orkney historically, or recordings of significant talks about current excavations. We will report back on progress on this in our 2023/24 Annual Report.

## Financial review

### Brief statement of the charity's policy on reserves

No formal policy apart from an agreement at the 2019 Annual Planning day, held in January, to aim to hold a minimum of £5,000 as a reserve. As we do not employ any staff other than the shop worker for 6 weeks in the Summer, and we have no ongoing liabilities or debts, the Board are comfortable that this is sufficient for our immediate purposes.

### Details of any deficit

Over the period 2022/23 OAS have run with a very healthy bank balance.

### Donated facilities and services (if any)

All Trustees volunteer their service

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## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Drever	Hayley Green
<b>Position (e.g. Chair)</b>	Chair	Secretary
<b>Date</b>		

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