

Orkney Archaeology Society (SCIO)

SC048044



| Receipts and payments accounts | | | | | | | |
|--------------------------------|-------------------|-------|-------|----|-----------------|-------|------|
| For the period from | Period start date | | | to | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| | | 01 | April | | 2022 | | 31 |

Section A Statement of receipts and payments

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total funds current period to nearest £ | Total funds last period to nearest £ |
|---|------------------------------------|----------------------------------|--|---|--|---|
| A1 Receipts | | | | | | |
| Donations | 818 | 35 | | | 853 | 13,010 |
| Legacies | | | | | - | 57,625 |
| Grants | | | | | - | |
| Receipts from fundraising activities | 675 | - | | | 675 | - |
| Gross trading receipts | 34,836 | | | | 34,836 | 28,767 |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | 5,287 | | | | 5,287 | 5,561 |
| | | | | | - | |
| A1 Sub total | 41,616 | 35 | - | - | 41,651 | 104,963 |
| A2 Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| A2 Sub total | - | - | - | - | - | - |
| Total receipts | 41,616 | 35 | - | - | 41,651 | 104,963 |
| A3 Payments | | | | | | |
| Expenses for fundraising activities | 267 | | | | 267 | - |
| Gross trading payments | 25,620 | | | | 25,620 | 27,492 |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | 6,661 | 296 | | | 6,957 | 3,639 |
| Grants and donations | 2,418 | | | | 2,418 | 5,230 |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Other - Accounting | 1,200 | | | | 1,200 | 1,440 |
| | | | | | - | |
| A3 Sub total | 36,166 | 296 | - | - | 36,462 | 37,801 |
| A4 Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| A4 Sub total | - | - | - | - | - | - |
| Total payments | 36,166 | 296 | - | - | 36,462 | 37,801 |
| Net receipts / (payments) | 5,450 | (261) | - | - | 5,189 | 67,162 |
| A5 Transfers to / (from) funds | | | | | | |
| | | | | | - | |
| Surplus / (deficit) for year | 5,450 | (261) | - | - | 5,189 | 67,162 |

Section B Statement of balances

| Categories | Details | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|----------------------|--|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| B1 Cash funds | Cash and bank balances at start of year | 100,884 | 1,833 | | | 102,717 | 35,554 |
| | Surplus / (deficit) shown on receipts and payments account | 5,450 | (261) | | | 5,189 | 67,162 |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year | 106,334 | 1,572 | - | - | 107,906 | 102,716 |
| | (Agree balances with receipts and payments account(s)) | - | - | - | - | - | - |

| B2 Investments | Details | Fund to which asset belongs | Market valuation | Last year |
|----------------|---------|-----------------------------|------------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| B3 Other assets | Details | Fund to which asset belongs | Cost (if available) | Current value (if available) | Last year |
|-----------------|---------|-----------------------------|---------------------|------------------------------|--------------|
| | | | to nearest £ | to nearest £ | to nearest £ |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | - | - | - |

| B4 Liabilities | Details | Fund to which liability relates | Amount due | Last year |
|----------------|---------|---------------------------------|--------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| B5 Contingent liabilities | Details | Fund to which liability relates | Amount due (estimate) | Last year |
|---------------------------|---------|---------------------------------|-----------------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | Total | - | - |

| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
|---|-----------|------------|------------------|
| | | | |
| | | | |

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds - to be used at the discretion of the trustees in furtherance of the charitable objectives
 Collections for 3rd parties - Donations collected for The Cairns
 Student Prize - Restricted donations received to implement student recognition awards
 Adrian Challands - Restricted donations received in memory of Adrian Challands

C2 Grants

| Type of activity or project supported | Individual / institution | Number of grants made | £ |
|---------------------------------------|--------------------------|-----------------------|---|
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | | - |

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) **x**

C3b Trustee remuneration - details

| Authority under which paid | £ |
|----------------------------|---|
| | |
| | |
| | |
| | |

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

| | Number of trustees | £ |
|--|--------------------|--------------|
| | 2 | 4,949 |
| | | |
| | | |
| | | |

C5 Transactions with trustees and connected persons

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|----------------------------|-----------------------|------------------------|---------------------------------------|
| Business owned by trustees | Website management | 695 | 0 |
| | | | |
| | | | |
| | | | |

C6 Other information

Orkney Archaeology Society (SCIO)

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Additional analysis (1)**Analysis of receipts and payments****1 Donations**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|--------------------|------------------------------------|----------------------------------|--|---|---|-----------------------------------|
| Donations received | 818 | 35 | | | 853 | 13,010 |
| | | | | | - | |
| | | | | | - | |
| Total | 818 | 35 | - | - | 853 | 13,010 |

2 Grants

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|--------------|------------------------------------|----------------------------------|---|-----------------------------------|
| | | | - | |
| | | | - | |
| | | | - | |
| Total | - | - | - | - |

3 Gross receipts from other charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|--------------------------|------------------------------------|----------------------------------|--|---|---|-----------------------------------|
| Membership subscriptions | 5,287 | | | | 5,287 | 5,561 |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | 5,287 | - | - | - | 5,287 | 5,561 |

4 Payments relating directly to charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|-------------------------------|------------------------------------|----------------------------------|--|---|---|-----------------------------------|
| Website/online costs | 536 | | | | 536 | 530 |
| Postage and stationery | 1,824 | | | | 1,824 | 1,196 |
| Insurance | 380 | | | | 380 | 380 |
| Fees payable | 1,260 | | | | 1,260 | 20 |
| Project costs | 2,661 | | | | 2,661 | 1,513 |
| 3rd party donations paid over | | 296 | | | 296 | |
| | | | | | - | |
| | | | | | - | |
| Total | 6,661 | 296 | - | - | 6,957 | 3,639 |

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Additional analysis (3)**6 Breakdown of restricted funds**

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | | |
|--|--|--|--|--|---------------------------|--|
| | 3rd Party collections | Student Prize | Adrian Challands | | Total restricted funds | Total restricted funds last period |
| Receipts | | | | | | |
| Donations | 35 | | | | 35 | 303 |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | 35 | - | - | - | 35 | 303 |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | 35 | - | - | - | 35 | 303 |
| Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | 296 | | | | 296 | 9 |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Sub total | 296 | - | - | - | 296 | 9 |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | 296 | - | - | - | 296 | 9 |
| Net receipts / (payments) | (261) | - | - | - | (261) | 294 |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | (261) | - | - | - | (261) | 294 |

Nature and purpose of funds

Collections for 3rd parties - Donations collected for The Cairns
Student Prize - Restricted donations received to implement student recognition awards
Adrian Challands - Restricted donations received in memory of Adrian Challands